

Dr. Richard E. Quest
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Dear Search Committee,

I am writing to apply for the position of Coordinator of Field Experiences.

My passion is empowering others to teach, lead and fulfill their destiny so they may in turn provide others with opportunities they may not otherwise achieve. Having completed my doctorate at the University of Pennsylvania in Educational Organization and Leadership combined with over 30 years of educational experience in K-12 and post-secondary levels as well as the Not for Profit world has prepared me for this opportunity, to lead and help provide students, with access to a high- quality educational experience regardless of their proximity to a physical college campus. Between my professional experience as an instructor and administrator I have the pedagogical and andragogical curricular experience, leadership, communication, management, interpersonal, analytical and budgetary planning skills necessary to be successful.

I am very interested in this position as it is closely aligned with my deep interests in education, leadership development, lifelong learning, and the improvement of educational outcomes. During my career I have had the opportunity to collaborate with many other educators and community leaders to develop new programs, forge partnerships, and cultivate expanded educational opportunities for students of all academic levels. I have led curricular changes involving instructional assessment and evaluation, reorganized advising processes, implemented learning outcomes, created online course offerings, addressed retention issues, worked closely with the New York State Education Department and the Middle States Commission for Higher Education, U.S. Navy and

have supervised external peer reviews, created an institutional research office and established relationships with faculty.

If given the opportunity I would be thrilled to contribute my creativity, integrity and enthusiasm to James Madison University. I look forward to further discussing my credentials and educational philosophy with you. Thank you for your consideration and I look forward to hearing from you.

Yours in education,

Richard E. Quest, Ed.D.

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